



SPECIAL CONDITIONS OF THE CONTRACT

RT12-2026

**SUPPLY AND DELIVERY OF AGRICULTURAL REMEDIES TO THE
STATE FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

01 MARCH 2026 TO 28 FEBRUARY 2029

**A NON-COMPULSORY BRIEFING SESSION TO BE HELD VIRTUALLY
ON 19 SEPTEMBER 2025 AT 10H00 ON THE MICROSOFT TEAMS
PLATFORM**

[RT12-2026 BRIEFING SESSION LINK](#)

CLOSING DATE AND TIME OF BID

06 OCTOBER 2025 AT 11H00

BID VALIDITY PERIOD: 180 DAYS

National Treasury
Transversal Contracting



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LIST OF ATTACHMENTS AND ANNEXURES

- i. Standard Bidding Documents (SBD's)
- ii. Transversal Contracting Documents (TCD's)
- iii. General Conditions of Contract (GCC)
- iv. Annexure A - Technical Specifications
- v. Annexure B - Pricing Schedule
- vi. Annexure C - Template for Declaration of Product Re-Formulations / Discontinuation

LIST OF ABBREVIATIONS

Abb	Full Name
BAC	Bid Adjudication Committee
B-BBEE	Broad-Based Black Economic Empowerment
BEC	Bid Evaluation Committee
CPA	Contract Price Adjustment
CPI	Consumer Price Index
CSD	Central Supplier Database
GCC	General Conditions of Contract
OCPO	Office of the Chief Procurement Officer
PFMA	Public Finance Management Act
PPPFA	Preferential Procurement Policy Framework Act
PPR	Preferential Procurement Regulations
SARS	South African Revenue Services
SBD	Standard Bidding Document
SCC	Special Conditions of Contract
SCM	Supply Chain Management
TC	Transversal Contract
TCA	Transversal Contracting Agreement
TCD	Transversal Contract Document
RoE	Rate of Exchange
VAT	Value-Added Tax



DEFINITIONS

Customer	A participant on the transversal contract who procures goods and/or services from the appointed Supplier(s).
Delivery	The process of transporting goods from a bidder's source location to a predefined destination by the Participants.
Retrieval	The process of collecting the triple-rinsed and punctured empty containers from the end-user when delivering the next load of pesticides.

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BID DOCUMENT CHECKLIST AND RETURNABLE

Table 1: Bid Document Checklist and Returnable

#	Document Name ¹	Included in the published bid document?	To be returned by the bidder?	Bidder to tick Yes if the document is submitted
PHASE 1: MANDATORY REQUIREMENTS EVALUATION				
1.	Pricing Schedule (Annexure B)	Yes	Yes	
PHASE 2: ADMINISTRATIVE REQUIREMENTS EVALUATION				
2.	SBD 1 Invitation to bid	Yes	Yes	
3.	Proof of authority must be submitted as per SBD 1	No	Yes	
4.	SBD 4 Bidders Disclosure	Yes	Yes	
5.	SBD 6.1 Preference Points Claim Form	Yes	Yes	
6.	TCD 13 Authorization Declaration	Yes	Yes	
7.	TCD 13.1 List of goods or services offered	Yes	Yes	
8.	Written confirmation for disclosing tax status by SARS	No	Yes	
9.	Central Supplier Database Report	No	Yes	
10.	CIPC Company Registration Documents	No	Yes	
11.	Copy of Identity Documents of the Owners and Directors	No	Yes	
PHASE 3: TECHNICAL COMPLIANCE EVALUATION				
12.	Detailed Technical Specifications (Annexure A)	Yes	No	
13.	TCD 13.2 Authorisation Letter of Undertaking	Yes	Yes	
14.	Valid Product Registration Certificate / Valid Product Registration Renewal Document issued in terms of Act 36 of 1947 or Act 101 of 1965.	No	Yes	

¹ Table 1 is provided as guidance to assist bidders with documents that must be returned with the bid. The list is not exhaustive, and it is the responsibility of the bidder to provide all required documents as per the provision of each clause in this bid



15.	Composition Labels/Products label/leaflet linked to the Valid Product Registration Certificate/ Valid Product Renewal Document in terms of Act 36 of 1947/Act 101 of 1965.	No	Yes	
PHASE 4: PRICE & SPECIFIC GOALS EVALUATION				
16.	Pricing Schedule (Annexure B)	Yes	Yes	
17.	Proof of Business Shareholding/Ownership	No	Yes	
OTHER BID DOCUMENT REQUIREMENTS				
18.	Company Profile	No	Yes	
19.	Special Conditions of Contract	Yes	Yes	
20.	General Conditions of Contract	Yes	Yes	



SECTION A: INTRODUCTION AND TERMS OF REFERENCE

1. DESCRIPTION AND FORMAT OF THE BID

- 1.1 This bid is for the supply and delivery of Agricultural Remedies for a period of thirty-six (36) months.
- 1.2 This bid document is structured as follows:
 - 1.2.1 Section A: Introduction and Terms of Reference
 - 1.2.2 Section B: Conditions of Bid
 - 1.2.2.1 Part 1: Evaluation Criteria
 - 1.2.2.2 Part 2: Additional Bid Requirements
 - 1.2.2.3 Part 3: Recommendation and Appointment of Bidders
 - 1.2.3 Section C: Conditions of Contract

2. LEGISLATIVE AND REGULATORY FRAMEWORK

- 2.1 This bid and all contracts emanating therefrom will be subject to General Conditions of Contract issued per Treasury Regulation 16A published in terms of the Public Finance Management Act, 1999 (Act 1 of 1999) (PFMA) as well as the Preferential Procurement Policy Framework Act 2000 (PPPFA) with its latest 2022 regulations.
- 2.2 The Special Conditions of Contract (SCC) are supplementary to that of the General Conditions of Contract (GCC). However, where the Special Conditions of Contract conflict with the General Conditions of Contract, the Special Conditions of Contract prevail.
- 2.3 This bid is subject to all applicable industry-related legislation, particularly the legislation stated below:
 - a. Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act, Act 36 of 1947
 - b. Hazardous Substances, Act No. 15 of 1973
 - c. National Environmental Management Act, Act 107 of 1998



3. OBJECTIVE OF THE BID

- 3.1 To arrange the RT12-2026 transversal contract for the supply and delivery of Agricultural Remedies to the state for a period of thirty-six (36) months.
- 3.2 For the promotion of historically disadvantaged individuals as per the specific goals (maximum 10 points) allocated in terms of Preferential Procurement Regulations 2022 issued according to the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000).

4. BRIEFING SESSION

- 4.1 A non-compulsory virtual briefing session will be held as follows:

Venue: Microsoft Teams. The link to register and attend the briefing session is included in the National Treasury website and e-tenders. Bidders can click on this link below to access the briefing session:

[**RT12-2026 BRIEFING SESSION LINK**](#)

Date: 19 September 2025

Time: 10h00 – 11h30

- 4.2 The bid information session is not compulsory but will provide bidders with an opportunity to obtain clarity on certain aspects of the procurement process as set out in this bid document. The National Treasury reserves the right to answer questions at the briefing session and/or to respond formally after the briefing session.



5. TERMS OF REFERENCE

5.1 INTRODUCTION

- 5.1.1 The RT12-2026 bid is for the supply and delivery of Agricultural Remedies to the State for a period of thirty-six (36) months from 01 March 2026 to 28 February 2029.

5.2 SCOPE OF WORK

- 5.2.1 The appointed service providers will supply and deliver agricultural remedies to the state in full compliance with the Fertilizers, farm Feeds, Agricultural Remedies and Stock Remedies Act, Act 36 of 1947 and all other applicable legislation.
- 5.2.2 Service providers must establish and maintain compliant operation procedures for the storage, handling and transportation of agricultural remedies ensuring safety, quality preservation and environmental responsibility.
- 5.2.3 Service providers must ensure that all staff involved in the handling and delivery of agricultural remedies is appropriately trained to handle and deliver the agricultural remedies to the state.

5.3 TECHNICAL SPECIFICATIONS REQUIREMENTS

- 5.3.1 The detailed technical specification requirements are as per **Annexure A** for the bid for the supply and delivery of Agricultural Remedies. The bid consists of six (6) categories with a total of 414 number of line items. The summary details are as follows:

Table 2: Summary of Technical Specifications Categories

#	CATEGORY #	CATEGORY DESCRIPTION	# ITEMS IN THE CATEGORY
1.	Category 1	Herbicides	190
2.	Category 2	Insecticide	89
3.	Category 3	Fungicides	34
4.	Category 4	Adjuvant	12
5.	Category 5	Pesticides	88
6.	Category 6	Nematicide	1
TOTAL NUMBER OF ITEMS IN THE BID			414



5.3.2 Category 1: Herbicides

5.3.2.1 Herbicides are substances used specifically to control or eliminate unwanted vegetation, such as weeds or invasive plants that compete with crops for nutrients, light and water. These remedies are vital for improving crop yields and reducing manual weeding.

5.3.3 Category 2: Insecticides

5.3.3.1 Insecticides are a sub-type of pesticides developed to control, repel or kills insects that damage crops by feeding on leaves, stems, roots or fruits. This includes products targeting specific insects such as aphids, caterpillars, beetles and weevils.

5.3.4 Category 3: Fungicides

5.3.4.1 Fungicides are agents used to prevent or treat fungal infections in plants, such as mildew (fungus), rust, blight, and mold (fungi). Fungal disease can spread rapidly, causing significant losses in not effectively managed.

5.3.5 Category 4: Pesticides

5.3.5.1 Pesticides are substances or mixtures used to prevent, destroy or control pests that may damage crops during production, harvesting, storage or transportation. Pesticides are designed to manage a broad range of organisms such as insects, rodents, weeds, fungi and bacteria that negatively impact agricultural productivity.

5.3.6 Category 5: Adjuvant

5.3.6.1 Adjuvants are substances or mixtures added to agricultural remedies such as herbicides, insecticides, and fungicides to enhance their effectiveness. They are not designed to kill or control pests directly but improve the performance of the active ingredient by increasing adhesion, spread, absorption, or drift control. Adjuvants support the efficient use of pesticides and contribute to better crop protection and environmental safety.

5.3.7 Category 6: Nematicides

5.3.7.1 Nematicides are substances or mixtures used to prevent, suppress, or control plant-parasitic nematodes that damage crops during production. They target microscopic roundworms in the soil or plant roots, which can reduce plant growth, yield, and quality. Nematicides may be chemical or biological and are applied in a way that minimizes environmental impact while protecting crop productivity.



SECTION B: CONDITIONS OF BID

6. PART 1: EVALUATION CRITERIA

6.1 The details of the evaluation phases are outlined below:

Table 3: Evaluation Criteria

Phase 1	Phase 2	Phase 3	Phase 4
Mandatory requirements	Administrative and Legislative requirements	Technical Compliance	Price and Specific Goals
Compliance with Mandatory requirements	Compliance with Administrative and Legislative requirements	Compliance with the technical specifications and requirements	Bids evaluated in terms of the 90/10 preference points system

6.1.1 The State may conduct due diligence during any of the evaluation phases to confirm the information submitted by the bidder and any misrepresentation by the bidder may disqualify the bid thereof.

6.2 PHASE 1: MANDATORY REQUIREMENTS

6.2.1 Bidders' must submit all required documents indicated hereunder with the bid documents at the closing date and time of the bid. During this phase bidders' responses will be evaluated against the mandatory requirements for compliance. Bidders who fail to comply with the mandatory requirement will be disqualified.

6.2.2 Pricing Schedule

6.2.2.1 The pricing schedule (**see Annexure B**) provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed in full without changing the structure thereof.

6.2.2.2 Bidders are required to complete the mandatory **Pricing Schedule Annexure B** as a response to how much the items offered will be charged. Failure to submit the Pricing Schedule Annexure B will invalidate the bid response.

6.2.2.3 The pricing for this bid is required to be on a National Level.

6.2.2.4 Prices submitted in this bid must be filled in on the field provided on the Pricing Schedule supplied with the bid. Price structures that do not comply with this requirement will invalidate the bid.

6.2.2.5 The completed Pricing Schedule (**Annexure B**) must be submitted online in an XLSX Excel format.



6.3 **PHASE 2: ADMINISTRATIVE AND LEGISLATIVE REQUIREMENTS**

- 6.3.1 Bidders must submit the following documents below to comply with the policy to guide uniformity in procurement reform processes.
- 6.3.1.1 **SBD 1** – Invitation form to bid.
- 6.3.1.2 **Proof of Authority** –This is proof that the company representative has been given authority by the company to sign bid documents on their behalf as required on SBD 1.
- 6.3.1.3 **SBD 4** – Bidders Disclosure
- 6.3.1.4 **SBD 6.1** - Preference points claim form.
- 6.3.1.5 **TCD 13 and 13.1 - Authorization Declaration** - All bidders are required to complete the “Authorisation Declaration” (TCD 13 and TCD 13.1) for all relevant goods or services in full, sign it, and submit it together with the bid response. at the closing date and time of the bid invitation.
- 6.3.1.6 **Central Supplier Database** – Bidders are required to submit their Central Supplier Database report.
- 6.3.1.7 **Written Confirmation to disclose tax status** – Bidders must submit a Tax Pin issued by SARS. This tax pin is deemed as a confirmation that on an ongoing basis during the bid evaluation and the tenure of the transversal contract, the State may access the bidder’s tax compliance status.
- 6.3.1.8 **Company registration documents issued by CIPC** - Bidder must submit proof of registration with the Companies Intellectual Property Commission (CIPC). In a case where the shareholding percentage is not indicated on the CIPC registration documents, an additional shareholding certificate issued by the relevant authority detailing the shareholding of the bidder must be submitted.
- 6.3.1.9 **Copy of Identity Document (Directors/Owners)** – Bidders are required to submit a copy of an identity document of the directors and/or owners.
- 6.3.2 Failure to submit the documents indicated above even after the bidder has been notified and given a maximum of seven calendar days to rectify may invalidate the bid.



6.4 **PHASE 3: TECHNICAL SPECIFICATION REQUIREMENTS**

6.4.1 During this phase bidders' responses will be evaluated based on technical requirements for each item offered on the pricing schedule. Non-compliance to the applicable requirements for each item below will result in disqualification of the relevant line item being evaluated.

6.4.2 **Third-Party Authorization Letter of Undertaking**

6.4.2.1 Any bidder who is not an original manufacturer of the items offered must submit a valid Third-Party Undertaking letter (template provided as TCD 13.2) in full for all relevant goods or services. The letter of undertaking from the manufacturer must include but not be limited to the following:

- a) The letter must list the Item(s) number, item description, and brand/model name offered by the third-party manufacturer.
- b) The letter must be on the manufacturers or third-party letterhead, dated and signed.
- c) The letter must not be older than the date of the bid advertisement.
- d) The letter must have the third-party contact person's name, physical and postal address, telephone, and email details, and the capacity with which a person is signing the letter.
- e) All the information on the letter must be in English.

6.4.2.2 Letter of undertaking must be from an Original Product/Equipment Manufacturer (OPM/OEM) OR authorized importer/distributor that the product is offered. In the case where the letter of undertaking is from an authorized importer/distributor, proof from OPM/ OEM authorizing the importer or distributor must also be submitted with the bid at the closing date and time of the bid, such proof must not be older than the advertisement date of the bid.

6.4.2.3 The State reserves the right to verify any information supplied by the bidder in the Authorisation Declaration and should the information be found to be false or incorrect, the bidder will be disqualified for all items and further, the State may exercise additional legal remedies available.

6.4.2.4 The bidder must ensure that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party. No agreement between the bidder and the third party will be binding on the State.

6.4.3 **Valid Product Registration Certificate / Product Registration Renewal (Act No. 36 of 1947 / Act No. 101 of 1965)**

6.4.3.1 Agricultural remedies offered must be registered in terms of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act No. 36 of 1947), as amended, and all further regulations issued in terms of the said act, or Medicines and Related Substances Act (Act 101 of 1965) together with the South African Health Products Regulatory Authority (SAHPRA) license.



6.4.3.2 Bidders must submit a valid product registration certificate / product registration renewal document issued by the Department of Agriculture together with the bid. **Each registration certificate must be marked with the item number for ease of reference.**

6.4.4 **Composition Labels/Product Label**

6.4.4.1 The bidder must submit the composition labels/product label which must be linked to the valid product registration certificate/product renewal document for all items offered together with the bid. Bidders must ensure that the contents/information on the documents are clearly visible.

6.4.4.2 All packing and labelling must comply with the requirements of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act 36 of 1947) / Medicines and Related Substances Act (Act 101 of 1965)

6.4.5 Non-compliance with the above conditions will invalidate the bid for such item/s offered.

6.4.6 The successful bidders must ensure that all product registration certificates, including any renewals thereof remain valid and in full force for the entire duration of the transversal contract period in respect of all items awarded.

6.5 **PHASE 4: PRICE AND SPECIFIC GOALS**

6.5.1 **Pricing Schedule and Structure Requirements**

6.5.1.1 Prices quoted must be furnished based on “delivered to State facility” country wide.

6.5.1.2 Prices quoted must be all-inclusive, this includes VAT (if registered for VAT), packaging, transport, and any other costs that may influence the price.

6.5.1.3 The pricing schedule provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed without changing the structure thereof. Bidders are required to complete a mandatory Pricing Schedule as a response to how much the items offered will be charged.

6.5.1.4 Due diligence on market-related pricing reasonability may be conducted. The State reserves the right to disqualify bid offers that are under-quoted and or are above market value. In this case, the bidder may be required to submit supporting documentation to the State to prove that the pricing is not under-quoted or above market value.

6.5.1.5 Conditional discounts offered will not be taken into consideration during evaluation.

6.5.1.6 Prices submitted in this bid must be filled in on the field provided on the pricing schedule supplied with the bid. Price structures that do not comply with this requirement may invalidate the bid.

6.5.1.7 The completed Pricing Schedule (Annexure B) must be submitted online in an **XLSX Excel format**.



6.5.2 Preferential Point System

6.5.2.1 The pricing evaluation will be in terms of the Preferential Procurement Regulations as per the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000), responsive bids will be adjudicated by the State on the 90/10 preference point system based on:

- The bid price (Maximum of 90 points)
- Historically disadvantaged individuals as well as specific goals (maximum 10 points)

6.5.2.2 The following formula will be used to calculate the points for price out 90:

$$P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where,

P_s = Points scored for the comparative price a of bid under consideration

P_t = Comparative price of a bid under consideration

$P_{\min}$ = Comparative price of lowest acceptable bid

6.5.2.3 The following goals will be used to calculate the points for specific goals out of 10 points.

GOALS	POINTS
Preference points for equity ownership by historically disadvantaged Individuals who, due to the apartheid policy that had been in place had no franchise in national elections before the introduction of the Constitution of the RSA, 1983 (Act 110 of 1983) or the Constitution of the RSA, 1993 (Act 200 of 1993), ("the Interim Constitution") and or	5
Preference points for equity ownership who is a Youth	3
Preference points for equity ownership for persons with Disabilities	2

- The points scored by a bidder in respect of the goals indicated above will be added to the points scored for price.
- SBD 6.1: Bidders are required to complete the SBD 6.1 forms to claim preference points. Only a bidder who has fully completed and signed the declaration part of the SBD 6.1 preference points claim forms will be considered for preference points.
- The bidder's Central Supplier Database (CSD) report, CIPC registration documents, and Identity Documents (ID) copies submitted will serve as proof of ownership and directorship of the company.
- Failure on the part of a bidder to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender will not be allocated with the points claimed.



- e) The State may, before a bid is adjudicated or at any time, require a bidder to submit any relevant additional supporting documents to substantiate claims it has made about preference.
- f) Points scored will be rounded off to the nearest 2 decimals.
- g) If two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of points for the specified goals. Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
- h) Preference points may not be claimed in respect of individuals who are not actively involved in the management of an enterprise or business and who do not exercise control over an enterprise or business commensurate with their degree of ownership.

6.5.2.4 The following formula must be applied to calculate the number of points out of 10 for specific goals:

$$PSSG = MPA \times \frac{POE}{100}$$

Where:

PSSG= Points scored for a specific goal

MPA = Maximum points allocated for a specific goal

PEO = Percentage of equity ownership by an HDI

6.5.2.5 Specific goals with Proof of equity ownership requirements and related matters

- a) The specific goals contemplated in the paragraph above and are related to equity ownership must be equated to the percentage of an enterprise or business owned by individuals or, in respect of a company, the percentage of a company's shares that are owned by individuals, who are actively involved in the management of the enterprise or business and exercise control over the enterprise, commensurate with their degree of ownership at the closing date of the tender.
- b) If the percentage of ownership contemplated in the paragraph above changes after the closing date of the tender, the tenderer must notify the Office and such tenderer will not be eligible for any preference points.
- c) Equity in private companies must be based on the percentage of equity ownership.
- d) Preference points may not be awarded to public companies and tertiary institutions.
- e) Equity claims for a Trust may only be allowed in respect of those persons who are both trustees and beneficiaries and who are actively involved in the management of the Trust.
- f) Documentation to substantiate the validity of the credentials of the trustees contemplated in the paragraph above must be submitted to the Office.



- g) A consortium or Joint Venture may claim points for specific goals, based on the percentage of the contract value managed or executed by individuals who are actively involved in the management or exercise control of the respective parties of the consortium or Joint Venture.
- h) A tenderer who does not submit proof of ownership may not be disqualified from the bidding process but will be allocated zero points for the relevant specific goals for ownership.

6.6 Declaration of Product Re-Formulations / Discontinuation

6.6.1 Bidders are required to declare as a separate annexure (template attached as Annexure C) any product(s) that have been or are planned to be re-formulations or that are scheduled for discontinuation. The state reserves the right not to consider any item offered that is currently undergoing reformulation or discontinuation within the first eighteen (18) months of the contract.

6.6.2 Applicable Taxes

- a) All bid prices must be inclusive of all applicable taxes.
- b) All bid prices must be inclusive of fifteen percent (15%) Value Added Tax.
- c) Failure to comply with this condition may invalidate the bid.

6.6.3 Cost Breakdown

6.6.3.1 Bidders are requested to submit the cost breakdown of their pricing for each item offered on the response fields allocated on the pricing schedule for each item offered. The cost breakdown submitted will be utilized during the price adjustment considerations.

6.6.3.2 Bidders should itemize the cost of each item into various components which are cost-drivers. The cost needs to be broken down into direct and indirect costs. Each cost driver should be assigned a percentage of the total cost.

6.6.3.3 Example:

Table 4: Example of Cost Breakdown

Cost-driver	% Total Cost
Imported raw material	30%
Local raw material	20%
Labour	15%
Transport	30%
Other (Indicate)	5%
The total % of the item	100%



6.6.4 **TCD 14 Historical Exchange Rates**

- 6.6.4.1 In terms of cost price adjustment, bidders should make use of any relevant currency for the items offered by calculating the average for the period 01 August 2024 to 31 July 2025 using the Reserve Bank published rates for the specific currency. Bidders are to visit <https://www.resbank.co.za/> to obtain the relevant rates. Reference to **TCD 14** on the procedure to download historical exchange rates from the Reserve Bank website for instructions.

6.6.5 **Responsive Bids**

- 6.6.5.1 Bidders are required to submit responsive bids by completing all pricing and item information on the provided pricing schedule (Annexure B) for the individual items and all required forms. Non-submission of the pricing schedule (Annexure B) will invalidate the bid response.



7. PART 2: ADDITIONAL BID REQUIREMENTS

7.1 TERMS AND CONDITIONS OF BID

7.1.1 Counter Conditions

7.1.1.1 Bidders' attention is drawn to the fact that amendments to any of the bid conditions or setting of counter conditions by bidders may result in the invalidation of such bids.

7.1.1.2 The National Treasury reserves the right to change or supplement any information or to issue any addendum to this bid before the closing date and time. The National Treasury and its officers, employees, and advisors will not be liable in connection with either the exercise of or failure to exercise this right.

7.1.1.3 If the National Treasury exercises its right to change or supplement information in terms of the above clause, it may seek amended bid documents from all bidders.

7.1.2 Fronting

7.1.2.1 The National Treasury supports the spirit of broad-based black economic empowerment and recognizes that real empowerment can only be achieved through individuals and businesses conducting themselves by the Constitution and in an honest, fair, equitable, transparent, and legally compliant manner. Against this background, the National Treasury does not support any form of fronting.

7.1.2.2 The National Treasury, in ensuring that bidders lawfully conduct themselves will, as part of the bid evaluation processes, conduct, or initiate the necessary inquiries/investigations to determine the accuracy of the representation made in this bid document. Should any of the fronting indicators as contained in the Guidelines on Complex Structures and Transactions and Fronting, issued by the Department of Trade, Industry, and Competition, be established during such inquiry/investigation, the onus will be on the bidder to prove that fronting does not exist.

7.1.2.3 Failure to do so by the bidder within fourteen (14) days from the date of notification by the National Treasury may invalidate the bid/contract and may also result in the restriction of the bidder from conducting business with the public sector for a period not exceeding ten (10) years, in addition to any other remedies the National Treasury may have against the bidder concerned.

7.2 SUBMISSION OF BIDS

7.2.1 ONLINE BID SUBMISSION

7.2.1.1 Bidders must submit their bids online through the eTender Publication portal.

7.2.1.2 Manual or hardcopy bids are not acceptable.

7.2.1.3 The online eTender publication portal can be accessed on the following link:
<https://www.etenders.gov.za/>



- 7.2.1.4 The link to the guide for online bid submissions is: <https://youtu.be/B7pNseNJYHM>
- 7.2.1.5 Bidders to adhere to all the rules for the online bid submission.
- 7.2.1.6 Bidders' attention is drawn to the sequential submission format as per the checklist on Table 1.
- 7.2.1.7 The Pricing Schedule (**Annexure B**) should be in an XLSX Excel sheet format and not any other format.
- 7.2.1.8 Non-compliance with online bid submission WILL invalidate the bidder's response.
- 7.3 **LATE BIDS**
- 7.3.1 Bids received after the closing date and time will NOT be accepted for consideration.
- 7.4 **COMMUNICATION AND CONFIDENTIALITY**
- 7.4.1 The Chief Directorate: Transversal Contracting (TC) within the Office of the Chief Procurement Officer (OCPO) may communicate with bidders where clarity is sought after the closing date and time of the bid and before the award of the transversal contract, or extend the validity period of the bid, if necessary.
- 7.4.2 Any communication to any State official or a person acting in an advisory capacity for the State in respect of this bid between the closing date and the award of the bid by the bidder is discouraged.
- 7.4.3 Whilst all due care has been taken in connection with the preparation of this bid, the National Treasury makes no representations or warranties that the content in this bid or any information communicated to or provided to bidders during the bidding process is, or will be, accurate, current, or complete. The National Treasury, and its officers, employees, and advisors will not be liable concerning any information communicated which is not accurate, current, or complete.
- 7.4.4 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error, or inconsistency in this bid or any other information provided by the National Treasury (other than minor clerical matters), the bidder must promptly notify the National Treasury in writing of such discrepancy, ambiguity, error or inconsistency to allow the National Treasury to consider what corrective action is necessary (if any).
- 7.4.5 Any actual discrepancy, ambiguity, error, or inconsistency in this bid or any other information provided by the National Treasury will, if possible, be corrected and provided to all bidders without attribution to the bidder who provided the written notice.
- 7.4.6 All communication between the bidder and the National Treasury TC office must be done in writing as per the Contact Details below.
- 7.4.7 No representations made by or on behalf of the National Treasury about this bid will be binding on the National Treasury unless that representation is expressly incorporated into the contract ultimately entered between the National Treasury and the successful bidder(s).
- 7.4.8 All persons (including all bidders) obtaining or receiving this bid and any other information in connection



with this bid, or the tendering process must keep the contents of the bid and other such information confidential, and not disclose or use the information except as required for developing a response to this bid.

7.5 **CONTACT DETAILS**

7.5.1 **General:** - National Treasury, Office of the Chief Procurement Officer, Chief Directorate: Transversal Contracting, Private Bag x115, Pretoria, 0001. Physical address: 240 Madiba Street, corner Thabo Sehume and Madiba Streets, Pretoria

7.5.2 **Bid Enquiries:** - All enquiries should be in writing to Erica.Dennis@Treasury.gov.za. The closing date for receipt of all enquiries is **29 September 2025**. All enquiries beyond this date will not be considered.



8. PART 3: RECOMMENDATION AND APPOINTMENT OF BIDDERS

8.1 Once the evaluation process is complete there will be a recommendation report by the Bid Evaluation Committee (BEC) to the Bid Adjudication Committee (BAC) which has the authority to either support (approve) or not support (not approve) the recommendation/s and appointment/s.

8.2 On approval of the recommendation/s and appointment/s, the successful bidder(s) will sign an appointment letter together with the transversal contracting agreement for the supply and delivery of Agricultural Remedies of this bid, and the unsuccessful bidder(s) will be informed accordingly. The following paragraphs will be applicable when the BEC makes the recommendation to the BAC.

8.3 Tax Compliance Requirements

8.3.1 It is a condition of this bid that the tax matters of the successful bidder(s) are in order, or that satisfactory arrangements have been made with the South African Revenue Service (SARS) to meet the bidder's tax obligations.

8.3.2 The Tax Compliance status requirements are also applicable to potential foreign bidders/individuals who wish to submit a bid.

8.3.3 Bidders are required to be registered on the Central Supplier Database (CSD) and the National Treasury shall verify the bidder's tax compliance status through the CSD or SARS.

8.3.4 Where Consortia / Joint Ventures / Sub-Contractors are involved, each party must be registered on the CSD, and their tax compliance status will be verified through the CSD or SARS.

8.4 Multiple Award

7.3.1 The State reserves the right to award the same item to more than one (1) bidder to address item availability and compatibility. Benchmarking will be applied to ensure that pricing is affordable, market-related, and aligned to end-user requirements. The maximum number of bidders per item to be awarded will be at the discretion of BEC.

8.5 Negotiations

8.5.1 The State reserves the right to negotiate with the shortlisted bidders before or after the award. The terms and conditions for negotiations will be communicated to the shortlisted bidders before the invitation to negotiations. This phase is meant to ensure value for money is achieved through the measure of quality that will assess the monetary cost of the items or services against the quality and or benefits of that item or services.

8.6 Due Diligence

8.6.1 The State may conduct due diligence before the final award or at any time during the transversal contract period and this may include pre-announced/ non-announced site visits. During the due diligence process, the information submitted by the bidder is verified and any misrepresentation thereof may



disqualify the bid in whole or parts thereof.

8.6.2 The State also reserves the right to conduct any evaluation verifications before the final award or at any time during the transversal term contract period.

8.7 **Right of Award**

8.7.1 The State reserves its following rights -

8.7.1.1 To award the bid in part or in full,

8.7.1.2 Not to make any award in this bid or accept any bids submitted,

8.7.1.3 Request further technical information from any bidder after the closing date,

8.7.1.4 Verify information and documentation of the bidder(s),

8.7.1.5 Not to accept any of the bids submitted,

8.7.1.6 To withdraw or amend any of the bid conditions by notice in writing to all bidders before closing of the bid and post-award, and

8.7.1.7 If an incorrect award has been made to remedy the matter in any lawful manner it may deem fit.



SECTION C: CONDITIONS OF CONTRACT

9. CONCLUSION OF CONTRACT

- 9.1 The Contract between National Treasury and the preferred bidder/s (Service Provider) collectively referred to as the Parties shall come into effect after the service provider has been issued with an unconditional letter of acceptance to their bid.
- 9.2 The Service Provider (s) shall be appointed in terms of this bid. The following will form part of the contract documents between the Parties as far as this RT12-2026 is concerned:
- 9.2.1 Bid Documents
 - 9.2.2 Letter of Appointment
 - 9.2.3 Award Documents
 - 9.2.4 Transversal Contracting Agreement (TCA)
- 9.3 If there is any contradiction between the abovementioned documents, the special conditions of the contract shall take precedence. For Section B, the term “service provider “shall refer to the preferred bidder appointed in terms of the RT12-2026 transversal contract.

10. PARTICIPATING STATE INSTITUTIONS

- 10.1.1 This transversal contract RT12-2026 is intended to be utilized by various organs of the State as listed below:

Table 5: Participating Government Institutions

#	DEPARTMENT NAME
1.	Department of Correctional Services
2.	Department of Health
3.	Department of Forestry, Fisheries, and the Environment
4.	Ezemvelo KZN Wildlife
5.	Kwa-Zulu Natal Department of Agriculture and Rural Development
6.	Limpopo Department of Agriculture and Rural Development
7.	Northern Cape Department of Agriculture, Environmental Affairs and Rural Development
8.	South African National Parks

11. POST-AWARD PARTICIPATION

- 11.1 PFMA public institutions listed in Schedules 1, 2, 3A, 3B, 3C, 3D and Local Government may send an application to the National Treasury post-award to request participation in the transversal contract.
- 11.2 In terms of Treasury Regulation 16A6.5 Accounting Officer/Accounting Authority of National and



Provincial departments, constitutional institutions, and public entities listed in schedules 1, 3A, and 3C to the PFMA may opt to participate in a transversal contract facilitated by the relevant treasury.

- 11.3 Regulation 32 of the Municipal SCM Regulations provides that a Supply Chain Management policy may allow the accounting officer to procure goods or services for a municipality or municipal entity under a contract secured by another organ of the state.

12. CONTRACT MANAGEMENT: ROLES AND RESPONSIBILITIES

12.1 Contract Administration

- 12.1.1 The administration and facilitation of the transversal contract is the responsibility of the National Treasury and all correspondence in this regard must be directed to the Transversal Contracting Department via email on TCcontracts2@treasury.gov.za

- 12.1.2 Suppliers must advise the Chief Directorate: Transversal Contracting, National Treasury immediately when unforeseeable circumstances will adversely affect the execution of the transversal contract. Full particulars of such circumstances as well as the period of delay must be furnished.

12.2 Supplier Performance Management

- 12.2.1 Supplier performance management will be the responsibility of the purchasing institution and where supplier performance disputes cannot be resolved between the supplier and the relevant purchasing institution, National Treasury: Transversal Contracting must be contacted for corrective actions.
- 12.2.2 Supplier performance rating Form (to be provided for by the National Treasury after the bid award) will be instituted, and every supplier must complete it to ensure good performance.
- 12.2.3 End-user State institutions are required to report to the National Treasury on where supplier's performance is not satisfactory.
- 12.2.4 Successful suppliers will have their performance scored. National Treasury will provide a template that will be used to measure overall performance in terms of the transversal contract. Suppliers who score an unacceptable performance rating may not be awarded future contracts of the same bid and may have the transversal contract terminated before the end of the transversal contract period.

13. CONTRACT PRICE ADJUSTMENT

13.1 Formula

- 13.1.1 Prices submitted for this bid will be regarded as non-firm and may be subject to adjustment(s) in terms of the following formula, defined areas of cost and defined periods.
- 13.1.2 Applications for price adjustments must be accompanied by documentary evidence in support of any adjustment claim.



- 13.1.3 The following price adjustment formula will be applicable for calculating contract price adjustments (CPA).

Table 6: Contract Price Adjustment Formula

$Pa = (1 - V)Pt \left(D1 \frac{R1t}{R1o} + D2 \frac{R2t}{R2o} + D3 \frac{R3t}{R3o} + \dots + Dn \frac{Rnt}{Rno} \right) + VPt$		
Pa	=	The new adjusted price to be calculated
V	=	Fixed portion of the bid price (15% or 0.15)
Pt	=	Original bid price. Note that Pt must always be the original bid price and not an adjusted price
(1-V)Pt	=	Adjustable portion of the bid price (85% or 0.85)
D1 – Dn	=	Each factor (or percentage) of the bid price, e.g., material, labour, transport, overheads, etc. The total of the various factors (or percentages) D1 – Dn must add up to 1 (or 100%)
R1t – Rnt	=	End Index. Index figure obtained from the index at the end of each adjustment period.
R1o–Rno	=	Base Index. Index figure at the time of bidding.
VPt	=	15% (or 0.15) of the original bid price. This portion of the bid price remains fixed, i.e. it is not subject to price adjustment

13.2 Formula component definitions

13.2.1 Adjustable amount

- 13.2.1.1 The adjustable amount is the portion of the bid price which is subject to adjustment. In this bid, the adjustable amount is 85% of the original bid price. For example, if the bid price is R1000, then only R850 will be subject to adjustment.

13.2.2 Fixed portion

- 13.2.2.1 The fixed portion represents those costs that will not change over the adjustment period and do NOT represent the profit margin. In this bid, the fixed portion is 15% of the original bid price. Using the same example as above, it would amount to R150 which will remain fixed over the contract periods.

13.2.3 Cost components and proportions

- 13.2.3.1 The cost components of the contract price usually constitute the cost of materials (raw material or finished product), cost of direct labour, cost of transport and those other costs that are inclined to change. The proportions are the contribution to the contract price of each of these cost components. In this bid, the following cost components will be used to calculate contract price adjustments.



- 13.2.3.2 Bidders are requested to submit the cost breakdown of the bid price for each item with their bid. Should the cost breakdown be the same for all items on the bid, please indicate it clearly in the bid document. Bidders will not be allowed to change the cost breakdown of bid prices during the tenure of the contract.
- 13.2.3.3 Successful bidders who are direct importers of raw material / finished products can apply for RoE adjustment under cost element D1. If the successful bidder is not a direct importer of raw material / finished product, cost component D1 would not be applicable and only local cost components (D2 - Dn) would be applicable.

Table 7 - Contract Price Adjustment Cost Components

Cost Component	% Contribution
D1 – Imported Raw Material / Finished product	
D2 - Local Raw Material / Finished product (if applicable)	
D3 – Labour	
D4 – Transport	
D5 – Other	
TOTAL (Cost components must add up to 100%)	100

13.2.4 **Applicable indices/references**

- 13.2.4.1 The applicable index refers to the relevant market index, which is a true reflection of price movement(s) in the cost over time. In this bid, the following indices or references will be applicable:

Table 8: Applicable Indices/References

Cost component	Index Publication	Index Reference
D1 – Imported Finished product (if applicable);	Reserve bank ROE publication/ Supplier / Manufacturer invoice(s) and remittance advice. ²	Documentary evidence to accompany the claim and ROE
D2 - Local Finished product (if applicable):	Specify (STATS SA Index)	STATS SA Table (Specify)
D3 – Labour	STATS SA P0141 (CPI), Table E; OR Labour Agreement ³	Table E - All Items (CPI Headline) OR Labour agreement to be provided
D4 – Transport	Stats SA P0141 (CPI) Table E	Transport – Other goods and services
D5 – Other	Specify (STATS SA Index)	STATS SA Table (Specify)

² In cases where invoices are supplied as documentary evidence, it is advised that invoices closest to the Base Index date and the End Index date be submitted. It should ideally reflect the adjustment period.

³ In the absence of a labour agreement, the labour cost component will be adjusted with CPI Headline inflation.



13.2.5 Base index date

13.2.5.1 The base index date applicable to the formula is defined as the date at which the price adjustment starts. In this bid, the base index date is **September 2025**.

13.2.6 End index date.

13.2.6.1 The end index dates are the dates at predetermined points in time during the contract period. In this bid, the end indices are defined in the next paragraph (Price Adjustment Periods).

13.2.7 Price adjustment periods

13.2.7.1 Price adjustment shall be applied on an bi-annual basis:

Table 9: Price Adjustment Period

Adjustment Period	CPA application to reach the office by the following dates	End Index	Dates <i>from</i> which adjusted prices will become effective
1st Adjustment	01 August 2026	June 2026	01 September 2026
2nd Adjustment	01 February 2027	December 2026	01 March 2027
3rd Adjustment	02 August 2027	June 2027	01 September 2027
4th Adjustment	01 February 2028	December 2027	01 March 2028
5th Adjustment	01 August 2028	June 2028	01 September 2028

13.2.8 Rates of exchange (RoE) – Base and average rates

13.2.8.1 If material and/or finished products are imported the following will apply:

13.2.8.2 The formula described above will be used and the imported cost component of the bid price (D1) will be adjusted considering the base RoE rate referred paragraph in the below paragraph and the average RoE rate over the period under review indicated in the below paragraph.

13.2.8.3 If the RoE adjustment goes hand in hand with a material/product price increase, the material/product price (in foreign currency) will be converted to South African currency using the base rate for the earlier invoice and the average RoE rate for the period under review as indicated in the paragraph below for the later invoice.

13.2.8.4 The imported cost component (D1) will be adjusted together with all the other cost components indicated in the paragraph above and at the predetermined dates indicated in the paragraph above.

13.2.8.5 The Rate(s) of exchange to be used in this bid in the conversion of the bid price of the item (s) to South African currency is indicated in the table below.

**Table 10: CPA Rate of Exchange**

Currency Name	Rates of exchange: 01 March 2025 to 31 August 2025
US Dollar	18.09
Euro	20.54
Pound	24.09

- 13.2.8.6 Should the bidder make use of any other currency not mentioned above, the bidder is requested to calculate the average for the period **01 March 2025 to 31 August 2025** using the Reserve Bank published rates for the specific currency. Visit <https://www.resbank.co.za/en/home/what-we-do/statistics/key-statistics/selected-historical-rates> to obtain the relevant rates. Please refer to TCBD 14 (Procedure to download historical exchange rates from the Reserve Bank website) for instructions.
- 13.2.8.7 Contract price adjustments due to rate of exchange variations are based on average exchange rates as published by the Reserve Bank for the periods indicated hereunder:

Table 11: Rate of Exchange Average Periods

Adjustment	Average exchange rates for the period:
1st Adjustment	01 February 2026 – 31 July 2026
2nd Adjustment	01 August 2026 – 31 January 2027
3rd Adjustment	01 February 2027 – 31 July 2027
4th Adjustment	01 August 2027 – 31 January 2028
5th Adjustment	01 February 2028 – 31 July 2028

13.2.9 General

- 13.2.9.1 Unless prior approval has been obtained from the National Treasury, Transversal Contracting, no adjustment in contract prices will be made.
- 13.2.9.2 Application for price adjustment must be accompanied by documentary evidence in support of any adjustment.
- 13.2.9.3 CPA application will be applied strictly according to the specified formula and parameters above as well as the cost breakdown supplied by bidders in their bid documents.
- 13.2.9.4 If the supplier's CPA application, based on the above formula and parameters, differs from Transversal Contracting verification, Transversal Contracting will consult with the supplier to resolve the differences.



- 13.2.9.5 Bidders are referred to in the paragraph regarding counter conditions.
- 13.2.9.6 An electronic price adjustment calculator will be available on request from Transversal Contracting.
- 13.2.9.7 The State reserves the right to negotiate a price adjustment or not to grant any price adjustment.

14. DELIVERY ADHERENCE, ORDERS AND PAYMENTS

14.1 Orders

- 14.1.1 Suppliers should note that each purchasing State institution is responsible for generating the order(s) as well as the payment(s) thereof.
- 14.1.2 Suppliers should note that the order(s) will be placed as and when required during the transversal contract period and delivery points will be specified by the relevant purchasing State institution(s).
- 14.1.3 The instructions appearing on the official order form regarding the supply, dispatch, and submission of invoices must be strictly adhered to, and under no circumstances should the Supplier deviate from the orders issued by the purchasing State institutions.
- 14.1.4 The State is under no obligation to accept any quantities which are more than the ordered quantities.

14.2 Delivery Adherence

- 14.2.1 Delivery of items must be made as per the instructions appearing on the official purchase order forms issued by purchasing State institutions.
- 14.2.2 All deliveries or dispatches must be accompanied by a delivery note stating the official order number against which the delivery has been affected.
- 14.2.3 In respect of items awarded, Suppliers must adhere strictly to the delivery lead times quoted in their bids.
- 14.2.4 Deliveries not complying with the purchase order forms will be returned to the Supplier(s) at the Supplier's expense.

14.3 Delivery Lead Times

- 14.3.1 Firm lead times for delivery must be quoted for the duration of the contract period. Lead times for delivery of all items on the transversal contract shall not exceed four (4) weeks. Delivery period exceeding the prescribed maximum of four (4) weeks may be cancelled without notice.
- 14.3.2 Based on end-user requirements, partial delivery and/or scheduled deliveries may apply.
- 14.3.3 Retrieval of the empty, triple rinsed and punched containers must be provided at no cost to the state.

14.4 Quantities

- 14.4.1 No quantities are reflected in this bid, as orders will be placed 'as and when required' and no guarantee is given or implied as to the actual quantity/quantities that will be procured during the transversal contract



period.

- 14.4.2 Orders will be placed by participating institutions and they will also be responsible for the payment to service providers for the products delivered and/or services rendered.

15. PACKAGING AND LABELLING

15.1 Product Adherence and Brand Change

- 15.1.1 In the event where a bidder offers a specific brand against an item and the item is subsequently awarded to the bidder, it is required of the successful bidder to continue to supply the brand awarded throughout the transversal contract period.
- 15.1.2 In the event that the brand is discontinued and or replaced with a new model, National Treasury, Transversal Contracting must be notified of such an occurrence and upon approval, an official amendment will be issued. The supplier is required to submit supporting documents from the manufacturer substantiating the changes.
- 15.1.3 It must be noted that the new brand will be required to undergo the evaluation process prior to receiving approval of the brand change issued by the National Treasury. The new brand must adhere to the technical specification for the item. The quality of the product must not be lower than the initial awarded product.
- 15.1.4 Furthermore, supplier is to take note that the price of the new brand should not be higher than the current transversal contract price of the original product.
- 15.1.5 Suppliers are not allowed to deliver a new brand other than the brand awarded to them prior to approval of brand change from the National Treasury.
- 15.1.6 National Treasury reserve the right not to approve any change of technical specification/brand.

15.2 Packaging

- 15.2.1 All deliveries made against this transversal contract, in all modes of transport, are to be packed in suitable containers.
- 15.2.2 The function of the container is to maintain the quality, safety and stability of its contents. Container(s) should withstand the mechanical hazards of handling and transport, prevent leakage and provide an appropriate level of protection from environmental conditions, and Good Distribution Practice.
- 15.2.3 Packaging must comply with the requirements set out in section 3.3.1 of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act No. 36 of 1947), or the Medicines and Related Substances Control Act, 1965 (Act 101 of 1965), whichever applicable.
- 15.2.4 Packaging must be suitable for transportation and should prevent exposure to conditions that could adversely affect the stability and integrity of the product.



- 15.2.5 The packing must be uniform for the duration of the transversal contract period. All products must be packed in acceptable containers, specifically developed for the product.
- 15.2.6 The number of units in the unit pack, shelf pack and shipper pack must be completed in the pricing schedule.
- 15.2.7 Where a particular stacking and storage configuration is recommended by the supplier, this should be clearly illustrated on the outer packaging.
- 15.2.8 Suppliers must ensure that products delivered are received in good order at the point of delivery.
- 15.3 **Labelling**
- 15.3.1 Labels and package must comply with the requirements of the Fertilizers, Farm Feeds, Agricultural Remedies and Stock Remedies Act (Act No. 36 of 1947) and regulation pertaining to agricultural remedies as amended 2024 or the Medicines and Related Substances Control Act, 1965 (Act 101 of 1965), whichever is applicable.
- 15.3.2 The following information must be clearly and indelibly printed on all shelf and shipper packs, including any part boxes:

Table 12: Labelling details

#	Details
1.	Proprietary name (if applicable)
2.	Name of the product
3.	Number of units in pack (e.g. for bulk packs 20 administration sets)
4.	Expiry Date
5.	Storage Conditions
6.	Barcode
7.	A Product code as relevant
8.	The trade name or trademark of the manufacturer
9.	Size of the product
10.	Quantity of the contents
11.	Name of manufacturer
12.	Date of manufacture
13.	Name and address of importer/distributor (if not manufacturer)
14.	Expiry date (Where applicable)
15.	Batch/lot number. Products must have the same batch/lot number on the outer box as on the inner box.



- 15.3.3 Where the contents of the shipper pack require special attention in terms of storage or handling, e.g. thermolabile, fragile, etc., such instructions must be clearly and visibly indicated on the outer packaging on a brightly coloured background.
- 15.3.4 The following information must be clearly and indelibly printed, in letters not less than 10pt in height, on all individual inner packing or on a suitable label which must be securely adhered (permanently attached) onto the inner packing:
- a) Product detail e.g. proprietary name, item description, size, etc.
 - b) A product code where relevant.
 - c) Batch number.
 - d) Date of manufacture.
 - e) Expiry date if applicable.
 - f) Trade name or trade mark of the manufacturer.
 - g) Name and address of importer/distributor where applicable.
 - h) Where applicable, the word “sterile” or “non-sterile” in prominent form as well as the sterilisation method and sterilisation expiry date.
 - i) Special storage conditions, if applicable.
 - j) All other information prescribed in the item specification, e.g. latex-free, and/or relevant SANS/ISO standard.
 - k) The label must include a barcode.
- 15.3.5 Peel apart packs: Material and design of peel apart packs shall ensure:
- 15.3.5.1 Easy opening with fingers, clean tearing without formation of loose paper shreds, fluff or fibres.
 - 15.3.5.2 The product is tamper-proof and non-re-sealable.
 - 15.3.5.3 Minimum risk of contamination of contents during opening and removal from the package.
 - 15.3.5.4 Maintenance of sterility of the contents under the prescribed storage conditions.
 - 15.3.5.5 All product labels must comply with the Hazardous Chemical Agents Regulations No. R280, 2021, effective 29 September 2022, ensuring that hazard statement and hazard criteria are clearly displayed in accordance with the Regulations.
- 15.4 **Barcodes**
- 15.4.1 It is mandatory that all products supplied must include a barcode (number plus symbology). All shipper,



shelf, and unit packs must be marked with the appropriate number and symbology. The European Article Numbering Code 13 (EAN 13) has been accepted as standard.

- 15.4.2 Suppliers are encouraged to include a 2D barcode or QR code similar on their packaging that will include the brand name, batch number, and expiry date.

15.5 **Shelf-Life**

- 15.5.1 Veterinary remedies, upon delivery, must have at least 12 months of shelf-life before the date of expiry.

- 15.5.2 Suppliers may apply in writing to user state institutions to supply a product with a shorter shelf life provided that:

- 15.5.2.1 applications are accompanied by an undertaking that such short-dated products will be unconditionally replaced or credited before or after expiry; and

- 15.5.2.2 applications are approved before execution of orders; and

- 15.5.2.3 such products must be collected by the supplier at their own cost; and

- 15.5.2.4 failure to collect the products within 30 days after written notification to the supplier will result in the disposal of the product by the user department for the account of the supplier.

- 15.5.3 User state institutions may, without prejudice, decline to accept a product with a shelf-life of less than 12 months.

16. **CONTINUITY OF SUPPLY**

- 16.1 The supplier must maintain sufficient stock to meet demand throughout the contract and inform the National Treasury at first knowledge of any circumstances that may result in interrupted supply, including but not limited to:

- 16.1.1 Industrial action,

- 16.1.2 Manufacturing Pipeline

- 16.1.3 Any other supply challenges.

- 16.2 In terms of the General Conditions of Contract and Special Requirements and Conditions of Contract, the participating authorities reserves the right to purchase outside of the contract to meet its requirements if:

- 16.2.1 The contracted supplier fails to perform in terms of the contract.

- 16.2.2 The item(s) are urgently required and not immediately available; □

- 16.2.3 In the case of an emergency.

17. **ASSIGNMENTS AND CESSIONS OF CONTRACTS AND CHANGES IN CONTACT DETAILS**

- 17.1 Where a contracted supplier plans to merge with or is going to be acquired by another entity, the



contracted supplier must inform the National Treasury in writing 90 days before such event of relevant details.

17.2 **Assignments of Contract**

17.2.1 Assignment of contract refers to the transfer of rights and obligations in a contract from an assigned to an assignee. The effect of this is that the service provider appointed through a competitive bidding process transfers the contract in its entirety that is, the obligation (the responsibility of rendering the services) and the right (of receiving payment for service rendered) to a third party that did not participate in the bidding process or a bidder that participated in the bidding process but was not successful.

17.2.2 Assignment of contracts is therefore not allowed as it will be contrary to principles of section 217 of the Constitution particularly, fairness, transparency, and competitiveness.

17.3 **Cession of Contracts**

17.3.1 Cession refers to the transfer of only the rights a service provider has in terms of a contract from it to a third party. cession will be limited only to those cession agreements in favour of registered Financial Services Providers (FSP) and state institutions established for the express purpose of providing funding to businesses and entities (State Institutions).

17.3.1.1 The written request for cession must be by the service provider and not a third party, and the written request by the service provider must be accompanied by the cession agreement.

17.4 **Changes in the Service Provider Contact Details**

17.4.1 A contracted supplier must inform the National Treasury within 7 days of any changes of address, name, and or contact details.

18. **POST-AWARD PRODUCT COMPLIANCE PROCEDURES**

18.1 Suppliers must ensure that the product confirms the technical specification and its relevant quality standards throughout the contract period. Where there is a justified concern regarding the quality of the product, the State reserve the right to request the supplier (at its own cost) to submit a product for testing to confirm compliance with the relevant item technical specification and requirements at the SANAS accredited institution.

18.2 The successful bidder/s must ensure that all product registration certificates, including any renewals thereof remain valid and in full force for the entire duration of the transversal contract period in respect of all items awarded. Failure to maintain such valid registrations may result in the cancellation of the contract for the affected item(s).

18.3 For items subject to Prior Informed Consent (PIC), the successful bidder shall notify the relevant National Designated Authority (NDA) before shipment and provide proof to the participating department,



as compliance with the PIC requirement is compulsory.

- 18.4 The State reserve the right to conduct any sample or site inspection directly or through a third party appointed by the state.

19. REGISTRATION ON DATABASES OF PARTICIPATING INSTITUTIONS

- 19.1 Suppliers must ensure continuous compliance with all statutory requirements which may affect their complying status on the Central Supplier Database managed by the National Treasury.
- 19.2 All suppliers must ensure registration on all participating institutions within 30 days of accepting the award.
- 19.3 Suppliers must ensure that they register with all the participating institutions the items that they have been awarded in the contract. Suppliers must take note that the participating institutions have different systems that they use internally to capture awarded contract information including that of awarded suppliers
- 19.4 Failure to meet this requirement will result in an inability to process orders and payments for goods.

20. MONITORING

- 20.1 Monitoring audits may be conducted periodically and randomly by the National Treasury, Participating Institutions, and or by a service provider appointed by the State to determine continuous compliance with the product and terms of the contract. The Participating Institutions, will monitor the performance of contracted suppliers and maintain a report for compliance with the terms of this contract as follows:
- 20.1.1 Compliance with delivery lead times
- 20.1.2 Percentage of orders supplied in full first time.
- 20.1.3 Compliance with reporting requirements according to reporting schedule.
- 20.1.4 Attendance of compulsory meeting: The National Treasury compulsory meetings with suppliers to review supplier performance. The schedules of the meetings will be sent to successful bidders.
- 20.2 The state may conduct a random audit(s) with or without prior appointment arrangements with the appointed Supplier(s).
- 20.3 The National Treasury will conduct meetings with the Participating Institutions and Suppliers to discuss transversal contracting issues.
- 20.4 The National Treasury may request Participating Institutions to impose penalties, where deemed necessary, as per Sections 21 and 22 of the General Conditions of Contract.
- 20.5 Any change in the status of supply performance during the contract period must be reported within seven (7) days of receipt of such information to the National Treasury.



- 20.6 Reporting and Supplier(s) meetings and schedules will be communicated to successful bidders.
- 20.7 All successful Suppliers are required to submit historical value and volume reports via e-mail every quarter to: TCcontracts2@treasury.gov.za
- 20.8 Detailed reporting requirements from Suppliers will be provided to awarded Suppliers.

21. TERMINATION

21.1 Termination of Contract

- 21.1.1 The State shall be entitled to terminate this agreement if one or more of the following occur: –
- 21.1.2 The Supplier decides to transfer the contract or cede the contract.
- 21.1.3 The supplier does not honour contractual obligations including the submission of information.
- 21.1.4 The supplier is provisionally or finally liquidated, making it impossible for the supplier to perform its functions in terms of this transversal contract.
- 21.1.5 The supplier enters settlement arrangements with their creditors.
- 21.1.6 The supplier commits an act of insolvency.
- 21.1.7 If the supplier is a member of an unincorporated joint venture or consortium and the membership of such joint venture or consortium changes.
- 21.1.8 There is a change in ownership of the supplier that has the effect that over 50% ownership of the Supplier belongs to the new owner without prior written approval of the State.
- 21.1.9 Overall poor performance rating during the contract period

END